

DIAGEO

INDIA

United Spirits Limited

Unit: Gopalpur-on-Sea

Narayanpur-761 002

Dist.: Ganjam, Odisha

Tel.: 0680 2343364

Telefax: 0680 2343132

www.diageoindia.com

Dt- 07.06.2023

Our Ref: USL/70/2023-24

To

The Regional Officer,

State Pollution Control Board, Odisha,

2nd Floor, New Division Office, IDCO

Berhampur Division, Industrial Estate,

Berhampur-760008, Dist- Ganjam

Sub: Submission of annual return for Bio-Medical Waste in form IV for the financial year 2022-23 (April 2022-March 2023).

Dear Sir,

With Reference to the subject cited above, we are enclosing herewith the annual return of Bio-Medical Waste for the financial year 2022-23 (April 2022-March 2023).

We request your goodself to kindly acknowledge the same.

Thanking you,

Yours faithfully,

For United Spirits Limited

Unit-Gopalpur On Sea



Umakanta Dehury

Senior Manager, Manufacturing

Enclosed- Form-IV duly filled up.



Form – IV
(See rule 13)
ANNUAL REPORT

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars		
1	Particulars of the Occupier	:	
	(i) Name of the authorized person (occupier or : operator of facility)	:	Mr. Umakanta Dehury (Senior Manager, Manufacturing)
	(ii) Name of HCF or CBMWTF	:	United Spirits Limited, Gopalpur On Sea
	(iii) Address for Correspondence	:	At - Narayanpur, Gopalpur
	(iv) Address of Facility	:	Dist - Ganjam, Odisha - 761002
	(v) Tel. No, Fax. No	:	
	(vi) E-mail ID	:	Umakanta.dehury@disco.com
	(vii) URL of Website	:	https://www.discoindia.com
	(viii) GPS coordinates of HCF or CBMWTF	:	Latitude: 19.2851, Longitude: 84.9051
	(ix) Ownership of HCF or CBMWTF	:	(State Government or Private or Semi Govt. or any other) Private Ltd.
	(x). Status of Authorization under the Bio-Medical Waste (Management and Handling) Rules	:	Authorisation No.: 67/SPLB/AUTHORIZATION dated 03.01.2018..... Valid upto: Till further Order.
	(xi). Status of Consents under Water Act and Air Act	:	Valid upto: 31.03.2027
2	Type of Health Care Facility	:	
	(i) Bedded Hospital	:	No. of Beds: _____ NA.
	(ii) Non-bedded hospital	:	Occupational Health Centre.
	Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	
	(iii) License number and its date of expiry	:	NA
3	Details of CBMWTF	:	NA
	(i) Number of health care facilities covered by CBMWTF	:	NA
	(ii) No. of Beds covered by CBMWTF	:	NA.
	(iii) Installed treatment and disposal capacity of CBMWTF;	:	_____ NA Kg / day
	(iv) Quantity of bio medical waste treated or disposed by CBMWTF	:	_____ NA Kg / day
4	Quantity of waste generated or disposed in Kg per Annum (on monthly average basis)	:	Yellow Category: 17.01 kg/month (204.23 kg PA) Red Category: NA White: NA Blue Category: NA General Solid Waste: NA.
5	Details of the Storage, Treatment, Transportation, Processing and Disposal Facility		
	(i) Details of the on-site storage	:	Size:

	facility		Capacity: 20 Liters				
			Provision of on-site storage : (Cold storage or any other provision)				
	(ii) Disposal facilities		Type of treatment equipment	No of Units	Capacity Kg/day	Quantity Treated or disposed in kg per annum	
			Incinerators	/			
			Plasma Pyrolysis				
			Autoclaves				
			Microwave				
			Hydroclave				
			Shredder				
			Needle tip cutter or destroyer				
			Sharps				
			Encapsulation or concrete pit				
			Deep burial pits		01	NA	204.23
			Chemical disinfection:				
			Any other treatment equipment:				
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in Kg per annum	:	Red Category (like plastic, glass, etc.)				
			NA				
	(iv) No. of Vehicles used for collection and transportation of biomedical waste	:	NA				
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum			Quantity Generated	Where disposed		
			Incineration	/	/		
			Ash				
			ETP Sludge				
	(vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of		NA				
	(vii) List of member HCF not handed over bio-medical waste.		NA				
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period		Yes, MOM attached.				

7	Details trainings conducted on BMW		
	(i) Number of trainings conducted on BMW Management		01
	(ii) Number of personnel trained		01
	(iii) Number of personnel trained at the time of induction		NA
	(iv) Number of personnel not undergone any training so far		NIL
	(v) Whether standard manual for training is available?		Yes
8	Details of the accident occurred during the year		
	(i) Number of Accidents occurred		NIL
	(ii) Number of persons affected		NIL
	(iii) Remedial Action taken (Please attach details if any)		NA
	(iv) Any Fatality occurred, details		NO
9	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?		NA
	Details of Continuous online emission monitoring systems installed		NA
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year?		NO Liquid waste generated.
11	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?		NA
12	Any other relevant information		(Air Pollution Control Devices attached with the Incinerator) NO

Certified that the above report is for the period from

..... 1st April 2022 to 31st March 2023

United Spirits Limited

Unit : Gopalpur-on-Sea

Sr. Manager, Manufacturing
Name and Signature of the Head of the Institution

Date: 07.06.2023

Place: Gopalpur

UNITED SPIRITS A DIAGEO Group Company	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
United Spirits Limited		Rev. No.	00
Form		Page No.	1 of 6

MINUTES	DECEMBER 17, 2022	USL, GOPALPUR
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	EHS COMMITTEE MEMBER				
	MEMBERS NAME	PRESENT/ ABSENT	MEMBERS NAME	PRESENT/ ABSENT	
ATTENDANCE	Umakanta Dehury	Present	Saroj Patro (Store)	Absent	
	Aseem Jain	Present	Rajendra Sahu (Blending)	Present	
	Suman Patra	Absent	Anadi Sahu (Engg)	Absent	
	Laxmi Kant Jha	Absent	Krishna Rao (DM Plant)	Present	
	Mukesh Shrivastava	Present	Kamna Nayak (Prod)	Present	
	Kruti Patnaik	Present	D Sabat (Dispatch)	Present	
	Gopi Krishna	Present	Bikrant Nayak (Engg)	Present	
	Avishake Banerjee	Present	Banita Maharana (OHC)	Present	
	Jainendra Shukla	Absent	N. Lingaraj Reddy (Prod)	Absent	
	S. Logeswaran	Present	Lingaraj Reddy (Security)	Present	
	Dr. Abhinash Hota – Factory Medical Officer (MBBS – General Physician) - Absent				
	DISCUSSION	<ul style="list-style-type: none"> • STATUS REPORT OF OHS OBJECTIVES & KPIs • REVIEW OF PREVIOUS MEETING • INCIDENT / SAFETY ALERT REVIEW • EHS TRAINING PROGRAM STATUS • SAFETY SUGGESTION / SIRC REVIEW 			

UNITED SPIRITS A DIAGEO Group Company United Spirits Limited Form	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
		Rev. No.	00
		Page No.	2 of 6

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
OHS KPIs Review – Nov'22 <ul style="list-style-type: none"> LTA - Zero no. reported (Target – 0) MTC - Zero no. reported (Target – 0) First Aid Cases – 01 no. reported SFIP Compliance – 91% (Target – 91%) 	Aseem Jain	All respective functional heads to ensure the usage of mandatory PPEs. Any non - compliance observed to be corrected through personal counselling.	All HODs	Every month	--	To be discussed every month in EHS Meeting
SIRC & Near Miss Reporting Performance – Nov'22 Nos. of SIRC Received - 84, SIRC Rejected – Nil, SIRC Accepted – 84, SIRC Corrected – 75, SIRC Closure rate – 89% Nos. of Near Miss reported – 01, Actions closed - 01	Aseem Jain	All open SIRCs to be closed in a timely manner.	All HODs	Every month	--	To be discussed every month in EHS Meeting
EHS Trainings Compliance – Nov'22 Fire Drill and training on onsite emergency planning was conducted for security personnel as per the schedule.	Aseem Jain	EHS trainings to be conducted as per EHS Training F-23 calendar	Aseem Jain	-	--	To be discussed every month in EHS Meeting

UNITED SPIRITS A DIAGEO Group Company United Spirits Limited Form	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
		Rev. No.	00
		Page No.	3 of 6

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
CAPA Implementation review – Safety alert on Finger entrapment at filler dt. 27.09.21 - Ensure only one door interlock gets bypassed at a time during jog mode & if any additional door is opened then the machine should stop. - During jog mode machine speed must be less than 10% of rated machine speed.	Aseem Jain	Assessment of bottling machines door interlock and jog mode. Post the gap assessment vendor to identified for door interlocking in jog mode	Aseem Jain Suman Patra	TBD post the budget allocation	Open	Consolidated Budget requirement for - machine safety (interlocks & jog mode has been shared with HO - EHS and HO - Capex team on 12.12.22. Awaiting the budget approval.
CAPA Implementation – FA Injury dt. 24/11/22 Use of damaged cut-resistant hand gloves	Aseem Jain	Personal counselling of the concerned employee on the correct usage of PPEs, and its importance.	Umakanta Dehury	26.11.22	Closed	Requisite actions have been undertaken
REVIEW OF PREVIOUS MEETING						
Inadequate ventilation in DM Plant contributing to excessive moisture and humidity because normal activities create moisture and fumes, and there is insufficient natural or mechanical ventilation	Bikrant Nayak	Turbo ventilators to be installed on DM Plant roof to extract inside air	Suman Patra	31.10.22 30.11.22	Closed	A turbo ventilator has been installed in DM plant

UNITED SPIRITS A DIAGEO Group Company United Spirits Limited Form	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
		Rev. No.	00
		Page No.	4 of 6

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
The bottling roof drain gutter is in a dilapidated state resulting in continuous rainwater seepage in bottling hall and increased chances of Electrical Hazards	Kamna Nayak	Refurbishment of Bottling Roof drain gutter to be undertaken	Umakanta Dehury	TBD post the budget approval	Open	TBD
Some of the cemented fencing poles and barbed wire at backside plantation area found in a damaged condition	Lingaraj Reddy	Damaged cemented poles to be erected and barbed wire to be fixed	Gopi Krishna	15.11.22 10.12.22	Closed	Work completed
Little chunks of concrete fell from cemented slab at FG loading bay. Since there was a safety net installed below, it got entrapped on the same.	Lingaraj Reddy	The condition of cemented slab to be looked into and appropriate measures shall be taken accordingly	Suman Patra	31.12.22	Open	-
Some of the hand pallet trolleys are having leakage at oil seals	Rajendra Saho	Hand pallet trolley oil seals to be procured and installed	Gopi Krishna	10.12.22	Open	-
The bottom surface of manual hand trolleys used for transfer of scrap observed in damaged condition	Aseem Jain	MS chequered plates to be procured. Manual hand trolleys to be repaired.	Gopi Krishna	15.12.22	-	-
CURRENT MEETING OBSERVATIONS						
MS covers of UG sump outside the DM Plant and gutter covers of driver rest room sump observed in rusted and damaged condition	Krishna Rao	MS chequered plates to be procured. Damaged sump covers to be replaced.	Gopi Krishna	15.01.23		

UNITED SPIRITS A DIAGEO Group Company United Spirits Limited Form	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
		Rev. No.	00
		Page No.	5 of 6

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
Dumping of 3-ply face masks by the workmen outside the factory	Banita	Area adjoining the factory main gate to be cleaned immediately. Employees are to be advised to put their used masks in yellow colored biomedical waste bin placed at the main gate before leaving the factory. A notice to be displayed on the notice board in the said regards. Security personnel at main gate to ensure its compliance.	Ankur Dash			
The eye wash bowl of safety shower and eyewash installed outside DM Plant is in a damaged condition	Krishna Rao	The eye wash bowl of safety shower to be replaced	Gopi Krishna			
REVIEW OF BIOMEDICAL WASTE MANAGEMENT						
Annual health check-up and vaccination of health care workers involved in handling of BMW need to be completed by next month (Oct'22)	Banita Maharana	Arrangements to be made for conducting the annual medical examination	Laxmi Kant Jha	31.10.22	Closed	Annual health check-up and vaccination was conducted as per the schedule; however, the reports are awaited

**It was discussed with the EHS Committee members and confirmed that all the incidents were reported to the management*

UNITED SPIRITS A DIAGEO Group Company United Spirits Limited Form	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
		Rev. No.	00
		Page No.	1 of 7

MINUTES	APRIL 23, 2022	USL, GOPALPUR
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	EHS COMMITTEE MEMBER				
	MEMBERS NAME	PRESENT/ ABSENT	MEMBERS NAME	PRESENT/ ABSENT	
ATTENDANCE	Jaikrishna K.	Present	Saroj Patro (Store)	Present	
	Aseem Jain	Present	Rajendra Sahu (Blending)	Present	
	Abhishek Guha	Present	Anadi Sahu (Engg)	Absent	
	Laxmi Kant Jha	Present	Krishna Rao (DM Plant)	Present	
	Mukesh Shrivastava	Present	Kamna Nayak (Prod)	Present	
	Kruti Patnaik	Present	D Sabat (Dispatch)	Absent	
	Umakanta Dehury	Present	Bikrant Nayak (Engg)	Present	
	Avishake Banerjee	Present	Banita Maharana (OHC)	Present	
	Jainendra Shukla	Present	N. Lingaraj Reddy (Prod)	Present	
	S. Logeswaran	Present	Lingaraj Reddy (Security)	Present	
	Dr. Abhinash Hota – Factory Medical Officer (MBBS – General Physician) - Absent				
	DISCUSSION	<ul style="list-style-type: none"> • STATUS REPORT OF OHS OBJECTIVES & KPIs • REVIEW OF PREVIOUS MEETING • INCIDENT / SAFETY ALERT REVIEW • EHS TRAINING PROGRAM STATUS • SAFETY SUGGESTION / SIRC REVIEW 			

UNITED SPIRITS A DIAGEO Group Company	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
United Spirits Limited		Rev. No.	00
Form		Page No.	2 of 7

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
OHS KPIs Review – Mar'22 <ul style="list-style-type: none"> LTA - Zero no. reported (Target – 0) MTC - Zero no. reported (Target – 0) First Aid Cases - Zero no. reported SFIP Compliance – 89% (Target – 90%) 	Aseem Jain	Some non-compliances have been observed in respect to usage of safety helmet at workplace while working at height during non-routine maintenance works. Same needs to be corrected through personal counselling. SFIP Compliance improvement	All HODs	Every month	--	
SIRC & Near Miss Reporting Performance – Mar'22 Nos. of SIRC Received - 82, SIRC Rejected – Nil, SIRC Accepted – 82, SIRC Corrected – 56, SIRC Closure rate – 84% (F22 YTD) Nos. of Near Miss reported – 02, Actions closed - 02	Aseem Jain	All open SIRCS to be closed in a timely manner.	All HODs	Every month	--	To be discussed every month in EHS Meeting
EHS Trainings Compliance – Mar'22 Refresher training conducted for all executives, ERT Members and Security on Onsite Emergency Planning	Aseem Jain	EHS trainings to be conducted as per EHS Training F-22 calendar	Aseem Jain	-	--	To be discussed every month in EHS Meeting

UNITED SPIRITS A DIAGEO Group Company	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
United Spirits Limited		Rev. No.	00
Form		Page No.	3 of 7

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
Emergency Mock Evacuation drill conducted in April'22 as per the schedule.						
<p>CAPA Implementation review – Safety alert on Finger entrapment at filler dt. 27.09.21</p> <ul style="list-style-type: none"> - Ensure only one door interlock gets bypassed at a time during jog mode & if any additional door is opened then the machine should stop. - During jog mode machine speed must be less than 10% of rated machine speed. 	Aseem Jain	<p>Assessment of bottling machines door interlock and jog mode.</p> <p>Post the gap assessment vendor to identified for door interlocking in jog mode</p>	<p>Aseem Jain</p> <p>Abhishek Guha</p>	<p>10.11.21</p> <p>30.04.22</p>	<p>Closed</p> <p>Open</p>	<p>Capex budget support required for execution of works. Have taken up with the HO for allocation of the same</p>
<p>CAPA Implementation review – Safety alert on Minor Fire Incident in filler at Nimapara Unit dt. 18.03.22</p> <p>A minor fire incident was reported at Nimapara unit on 18.03.22 in a bottle filling machine due to blend seepage owing to malfunctioning of blend high level control sensor and subsequent seepage of blend beneath the machine frame on exposed wires.</p> <p>Similar risks may be present at our site also and are required to be checked and rectified</p>	Aseem Jain	<p>Internal & External checks of control/power cables in Bottling machines.</p> <p>Relocation of bottling machines mains socket from areas which are susceptible to bottle breakages and blend spillage.</p>	Abhishek Guha	31.05.22	Open	

UNITED SPIRITS A DIAGEO Group Company United Spirits Limited Form	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
		Rev. No.	00
		Page No.	4 of 7

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
REVIEW OF PREVIOUS MEETING						
Manual lifting of caramel drums for pouring of caramel in caramel tank for mixing	Rajendra Sahu	Options to be explored for procurement of mobile drum emptying system to eliminate manual lifting activity	Aseem Jain	30.06.22	Open	Capex budget allocated under Safety Improvement - SFIP requirements - Phase 3. Quotes to be obtained from vendor.
Hand wash station installed outside the washing hall is not working. Water is only coming from one point and the air dryer was not working.	Aseem Jain	The matter has already been taken up with the OEM Dyson India for rectification. Awaiting their confirmation on service visit	Abhishek Guha	15.03.22 31.03.22	Closed	The matter has been rectified
There are chances that the housekeeping personnel engaged in bottling hall and washing section for collection and disposal of broken glass may get in contact with the broken glass fragments and receive cut-injuries on arm	Laxmi Kant Jha	Cut-resistant hand sleeves to be provided to housekeeping personnel engaged for collecting and disposal of glass cullet in bottling and washing	Aseem Jain	24.03.22	Closed	Requisite PPE provided. Shopfloor compliance to be monitored.
Risk of vehicle-to-vehicle collision during reversing of ENA tankers and movement of heavy goods vehicles, forklifts, and two-wheelers	Rajendra Sahu	Convex mirror to be installed at a suitable place to eliminate blind spots and provide drivers with a good overview of their surroundings	Aseem Jain	30.04.22 20.05.22	Open	PO has been raised on 21.04.22 for procurement of additional convex mirrors

UNITED SPIRITS A DIAGEO Group Company United Spirits Limited Form	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
		Rev. No.	00
		Page No.	5 of 7

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
There are at times no signaler/banksman/vehicle helper available to guide the reversing ENA tanker without being in its way	Rajendra Sahu	The security guard stationed at washing section / main gate to marshal the movement of ENA tankers during maneuvering	Laxmi Kant Jha	31.03.22	Closed	Action completed
There is an open window frame in canteen building without windowpanes with nylon net tied to it	Jainendra Shukla	The windowpanes need to be put back in place post the drinking water tank replacement work	Abhishek Guha	15.04.22 10.05.22	Open	
Drinking water tank and water cooler have not cleaned since long time	Bikranta Nayak	Cleaning of drinking water tank to be carried out and appropriate records to be maintained	Laxmi Kant Jha	31.03.22	Closed	Cleaning has been carried out
REVIEW OF BIOMEDICAL WASTE MANAGEMENT						
Accumulation of dry leaves adjoining the biomedical waste deep burial pit	Aseem Jain	Dry leaves adjoining the deep burial pit area to be removed	Laxmi Kant Jha	24.03.22	Closed	
Compliance with standards for deep burial pit	Banita Maharana	A layer of soil to be added to the pit to cover the waste	Aseem Jain	21.03.22	Closed	Work completed
CURRENT MEETING OBSERVATIONS						
QC Lab ACs outlet water drainpipes have been laid on QC Lab slab leading to accumulation of water near the hand wash station which may cause slip & fall	Logeswaran	AC Drainage pipelines to be rerouted and water to be drained at a safe place	Gopi Krishna	30.04.22	Closed	Work completed

UNITED SPIRITS A DIAGEO Group Company	EHS COMMITTEE MEETING MINUTES	Document No.	USL/HS/F/113
		Date of Issue	14/10/2015
United Spirits Limited		Rev. No.	00
Form		Page No.	6 of 7

ISSUES / CONCERNS	ISSUES / CONCERNS RAISED BY	ACTION PLAN	RESPONSIBILITY	TIMELINE	STATUS OPEN/ CLOSED (Open Since)	REMARKS
Clogged and overflowing drains connected to blending section owing to improper slope	Jainendra Shukla	Overhauling of blending section drainage system	Gopi Krishna	31.05.22	Open	
Frequent jamming of caps in cap hopper and elevator. As a result of the same a person has to climb upon a portable ladder for clearing the jam.	Kamna Nayak	Proper fixed access for accessing the cap hopper and elevator to be provided at Bottling L-1 and L-6	Umakanta Dehury	30.04.22	Closed	Mobile scaffold has been provided for access
SS pipeline laid on the floor near the HBS motors. Some of the flexible SS braided pipes have been laid on the floor for transfer of HBS to flow plate thus creating a tripping hazard.	Rajendra Sahu	Crossover to be provided to prevent tripping or fixed pipeline portion to be replaced with flexible pipeline and to be connected only during the blend transfer. Fixed SS pipeline to be laid above the ground for transfer of HBS.	Gopi Krishna	10.05.22 31.05.22	Closed Open	Work has been completed

**It was discussed with the EHS Committee members and confirmed that all the incidents were reported to the management*

**Signed attendance sheet enclosed with MOM